MUST BE ON EMPLOYER'S BUSINESS LETTERHEAD

LETTER OF AGREEMENT FOR OFF-SITE SUPERVISION

It is hereby agreed that:

_____________________________________ (hereinafter referred to as Trainee/Intern) is employed by
Name of trainee/intern

______________________________________ (hereinafter referred to as Employer) to perform direct care
Name of employer
mental health services for individuals, couples, families and/or children.

_________________________________ (hereinafter referred to as Supervisor) agrees to supervise
Name of supervisor
Trainee/Intern, and Employer agrees to employ and/or allow Supervisor to supervise Trainee/Intern.

Further, Supervisor agrees to ensure that the extent, kind and quality of Marriage and Family Therapy/ Mental
Health Counseling/ Professional Counseling services performed by the Trainee/Intern is consistent with the
Trainee/Intern’s training, education, and experience and is appropriate in extent, kind and quality.

Further, Supervisor agrees to ensure that the Marriage and Family Therapy/ Mental Health Counseling/
Professional Counseling services performed by the Trainee/Intern listed below, and the supervision provided by
the Supervisor will be in accordance with:

☐ The California Board of Behavioral Sciences, Senate Bill 33, Section 4980.36 of the Business and
Professions or California Board of Behavioral Sciences, Senate Bill 788, Section 4999.33 of the Business and
Professions and regulations promulgated thereunder.

OR

☐ The appropriate state licensing board where Intern/Trainee lives and plans to be licensed.

__________________________________________________________
(Name of state licensing board)

Trainee/Intern Signature _______________________________ Date _______________________________

Supervisor Signature _______________________________ Date _______________________________

Employer Signature _______________________________ Date _______________________________

8/1/14 MO, LAW